

Parent Payment Arrangements

Schools are no longer required to develop their own school-level parent payment policy but must develop their own parent payment arrangements that comply with the Department's Parent Payment Policy.

Dear Parent

Concongella Primary School is looking forward to another great year of teaching and learning and would like to advise you of Concongella Primary School's parent payment arrangements for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide better resources for student learning such as reading materials, maths equipment, science books, technology upgrades and many more great improvements around the school.

Concongella Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Please note that in order to keep parent payments low, these items have been subsidised by the school council budget or other funding streams.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Kristie Miller
Principal



Llewelyn Clark
School Council President

Financial Support for Families

Concongella Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Weekly/ fortnightly/ monthly/ term payment plans.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Kristie Miller

Ph: 03 5358 1811 | Email: kristie.miller@education.vic.gov.au

Payment Methods

Cash, Direct Debit, BPay

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

If your request is approved, refunds will be made at the end of your child's schooling or earlier as agreed upon.

FEE SCHEDULE

Please find the itemised list of Curriculum Contributions and Other Contributions for your child.

Curriculum Contributions

Below is a list of items and activities that students use, or participate in, to access the standard curriculum. All costs are stated in per child price.

Curriculum Contributions	Amount
Classroom consumables, *part subsidised by other funds: <ul style="list-style-type: none"> • Literacy- exercise books, pencils (\$10) • Numeracy- exercise books, manipulatives (\$10) • General Classroom- glue, coloured pencils, textas, paper (\$30) • Art- paint, paper, clay, textiles, other supplies (\$50) 	\$15
Subscriptions, * part subsidised by other funds: <ul style="list-style-type: none"> • Essential Assessments (\$20) • Reading Eggs (\$25) • SMART Spelling (\$5) 	\$30
Swimming Program, *part subsidised by other funds: <ul style="list-style-type: none"> • 10x swim lessons <ul style="list-style-type: none"> ○ Instructor (\$25) ○ Pool entry (\$30) • Bus travel (\$60) 	\$65
Cluster Days/ Excursions, 1 per term: <ul style="list-style-type: none"> • Bus travel (\$40) 	\$40
Technology: <ul style="list-style-type: none"> • iPad (\$420) 	\$0
TOTAL	\$150

Other Contributions

Concongella Primary School offers an exciting camping and excursion program that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Other Contributions	Amount
Grounds Maintenance and Improvements	\$50
First Aid Equipment	\$10
TOTAL	\$60

Extra-Curricular Items and Activities

Concongella Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Camps and additional excursions as scheduled throughout 2022. The cost of these excursions will be advised throughout the year. As a guide only:	<i>To be advised (TBA)</i>
Grade P-2: <ul style="list-style-type: none"> • Sleepover (\$20) • Excursions (\$80) 	\$100
Grade 3-4: <ul style="list-style-type: none"> • Swan Hill Pioneer Settlement Camp (\$300) *subsidised by School Council • Excursions (\$80) 	\$280
Grade 5-6: <ul style="list-style-type: none"> • Uluru Camp (\$700) *subsidised by School Council • Excursions (\$80) 	\$580
TOTAL	\$TBA

Parent Payment Charges

Curriculum Contributions Amount_____

Other Contributions Amount_____

Extra Curricular Items and Activities Amount_____

TOTAL _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.